

November 18, 2022

Dear Valued Partners,

We are writing to provide notice of a change in fee structure to be effective January 1, 2023.

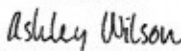
Much has changed in the testing industry over the last 20 years. Security and integrity concerns have increasingly demanded higher levels of scrutiny and for good reason. As a valued member of the FAA community, the integrity of licenses issued is important to us all. To this end we are transitioning all FAA testing centers to align with the PSI standard, professional fee structure used for all our national 750+ test center network. This fee structure is already in place for all PSI programs across all professions with the exception of the FAA Airman Knowledge Test (AKT) program. Phase 1 of this fee alignment was completed for many centers in September 2021.

We are committed to ensure that motivation to deliver the AKT tests is not conflicted by a non-standard fee. Phase 2 is therefore being implemented to transition all remaining centers to be consistent with this standardized professional fee schedule. These changes are designed to address PSI's ongoing escalation of operational security and integrity requirements and associated costs whilst also establishing a fair, reasonable, and equitable fee structure for all centers. Once completed, all centers providing the same proctored testing services shall be treated equally and operate under a level playing field, which has not been the case to date. Also, effective January 1, PSI will assume the responsibility and cost for conducting the background checks on new Test Center staff. The new process for doing this will be communicated soon.

Pursuant to the Test Center Agreement in place between the parties, PSI hereby notifies you that payments for all examinations will follow PSI's standard fee schedule as attached. This change shall take effect on January 1, 2023. We are appreciative of your ongoing partnership, but realize that you may have questions - these should be submitted to the psiakt@psionline.com email address.

Kind regards,

DocuSigned by:



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Ashley Wilson
PSI Services LLC
General Counsel

3rd Party Fee Schedule

Minutes	Hour	Completed	No Show
30	0.5	\$ 10.00	\$ 5.00
60	1	\$ 10.00	\$ 5.00
75	1.25	\$ 10.00	\$ 5.00
90	1.5	\$ 15.00	\$ 7.50
105	1.75	\$ 15.00	\$ 7.50
120	2	\$ 15.00	\$ 7.50
135	2.25	\$ 22.00	\$ 11.00
150	2.5	\$ 22.00	\$ 11.00
165	2.75	\$ 22.00	\$ 11.00
180	3	\$ 22.00	\$ 11.00
195	3.25	\$ 28.00	\$ 14.00
210	3.5	\$ 28.00	\$ 14.00
225	3.75	\$ 28.00	\$ 14.00
240	4	\$ 28.00	\$ 14.00
255	4.25	\$ 28.00	\$ 14.00
270	4.5	\$ 36.00	\$ 16.00
300	5	\$ 36.00	\$ 18.00
315	5.25	\$ 36.00	\$ 18.00
330	5.5	\$ 38.00	\$ 19.00
360	6	\$ 38.00	\$ 19.00
390	6.5	\$ 43.00	\$ 21.50
420	7	\$ 43.00	\$ 21.50
450	7.5	\$ 43.00	\$ 21.50
480	8	\$ 48.00	\$ 24.00

USPS

PSI 3rd Party Fee Schedule

Minutes	Hour	Completed	No Show
60	1.00	\$ 8.00	\$ 5.00
90	1.50	\$ 10.00	\$ 6.00
120	2.00	\$ 12.00	\$ 7.00
150	2.50	\$ 14.00	\$ 8.00
225	3.75	\$ 21.00	\$ 11.00

I-9 Verifications

3rd Party Fee Schedule

Minutes	Hour	Completed	No Show
30	0.5	\$ 7.50	\$ -